

## Village of Plainfield Comprehensive Plan Public Participation Plan

The Village of Plainfield has developed guidelines for involving the public as part of the requirements of the Comprehensive Planning Process (Section 66.1001(4)(a), Stats.). The goal of a public participation plan is to foster public participation, including open discussion, communication programs, information services, and public meetings for which advance notice has been provided, in every stage of the preparation of a comprehensive plan.

The Village of Plainfield elects to use the Comprehensive Plan Committee to work with MSA Professional Services, Inc. to develop the Comprehensive Plan. The Comprehensive Plan Committee will have the responsibility for developing the Comprehensive Plan. The Village Board shall have the authority to adopt the Comprehensive Plan.

The following details the public participation plan the Village of Plainfield will use for developing its Comprehensive Plan.

**Project Meetings:** It is anticipated the project will take five meetings to complete. Four of the five meetings will be working sessions with the appointed Comprehensive Plan Committee. The purpose of the working sessions is to review, discuss, and create project material related to the creation of the Draft Comprehensive Plan.

**Public Notice:** Meeting times will be published and posted in accordance with Village procedures and State law. All Comprehensive Plan Committee meetings are open to the public unless otherwise indicated in the posted meeting notice. Public attendees are encouraged to voice their ideas, opinions, and concerns at each meeting.

### Adoption Procedures:

- The Comprehensive Plan Committee shall, by majority vote, adopt a resolution recommending that the Village Board pass an ordinance to adopt the Draft Comprehensive Plan. (Statute 66.1001(4)(b))
  - A Public Informational Meeting (PIM) will be held upon completion of the Draft Plan. Residents will be encouraged to provide comments before the Comprehensive Plan Committee recommends a resolution to the Village Board for the approval of the Draft Plan. All written comments, which should be forwarded to Village Clerk, will be consolidated and presented at the Comprehensive Plan Committee meeting.
- An electronic (cd) copy of the Draft Plan will be disseminated to neighboring jurisdictions and appropriate governments, as stated in Statutes 66.1001 (4)(b)(e)(f), providing 30 days for written comments. In addition, a copy of the Draft Plan will be accessible at the local public library.
  - The Clerk for the following local governmental units shall receive a copy of the plan:
    - Waushara County
    - Town of Plainfield
    - Town of Oasis
  - The Wisconsin Department of Administration
  - Administrator for the Tri-County Area School District

- ☐ The Village Board, by a majority vote, shall enact the ordinance adopting the recommended plan (Section 66.1001(4)(c), Stats.). The Adopted Plan and adopting ordinance will be disseminated to the same neighboring jurisdictions, County, and State governments as stated in Wisconsin Statute 66.1001(4)(b), and listed above.
  - Before Village Board adoption, a Public Hearing will be held for presentation of the Recommended Draft Comprehensive Plan as stated in Stat. 66.1001(4)(d). The hearing must be preceded by a class 1 notice under ch.985.
  - At least 30 days before the hearing is held the Village of Plainfield shall provide written notice to all of the following:
    - An operator who has obtained, or made application for, a permit that is described under s. 295.12(3)(d).
    - A person who has registered a marketable nonmetallic mineral deposit under s. 295.20
    - Any other property owner or leaseholder who has an interest in property pursuant to which the person may extract nonmetallic mineral resources, if the property owner or leaseholder requests in writing that the Village of Plainfield provide the property owner or leaseholder notice of the hearing.
    - Any person who has submitted a request to receive notice of any proposed ordinance that affects the allowable use of property owned by the person.
- ☐ Any comments by the above-mentioned governing bodies, or public, will be read into the minutes during the Public Hearing, evaluated, and incorporated as necessary by the Village Board into the Adopted Comprehensive Plan. A summary of comments and subsequent action will be provided upon request.

*Other public participation activities may be added as deemed necessary by the Comprehensive Plan Committee with approval of the Village Board.*

Vote: Yes 5 No 0 Abstain 0 Absent 1

Adopted this 8th day of January, 2009.

Attest:

John J. Zowski  
Village President

Brenda Black  
Village Clerk